



**Reimagine Creek Park Community Advisory Committee (CAC)
Meeting Minutes
March 25, 2019**

1. Call to Order: 6:30 pm

- 2. Roll Call:** Brian Colbert, Kay Coleman, Rich Burns, Kelley Warner, Dave Donery, Kerrie McHugh, Jack Warner, Jason Stoughton, Scott Schneider, Katie Rice Jones, Howard Altman, Helen O'Shea, John Nelson, Aida Banihashemi
Absent: William Wayland, Dannielle Mauk, Sean Condry

3. Public Expression

4. Discussion Items:

- a. Appoint a new CAC chair - Kelley Warner
Motions and approved

- 5. Approve recommendation from the subcommittee group of the seven finalists that will move on to the next round of the design competition.**

Review of Process for the design firm selections

- The selection process was blind
- 15 Submissions, 80% were from Bay Area
- Each member reviewed and ranked them individually
- Met Friday, 5 clear winners, then 3 tied, those were narrowed down to 2, so that made 7 firms selected to move forward in the competition

- Subcommittee: Backgrounds discussed: Howard, Rich, Kerrie, Aida, Scott, Brian
- 7 teams recommended to move on in the competition (qualification numbers assigned randomly): Dilworth Elliot Studio, Hood Design Studio, Terrain Studio, RHAA, SWA Group, April Philips Design Works, Fletcher Studios

Motions to approve the recommendation, vote = unanimous

6. Review how we should communicate with firms
 - a. Cannot communicate with any one of the design teams going forward during the competition
 - b. If we are contacted by a firm - direct them to the CAC and it will be shared
 - c. Process: All questions that come in through any channel will be funneled back to the CAC and put up for all teams to see the Q&A
 - d. If contacted by any of the firms who were not selected, what is the protocol? It's a public/private partnership - all of our communications are routed through the Town. The CAC will memorialize the process on the project (as we did tonight).

7. Commissions comments & questions, request for future agenda items.
 - a. The CAC discussed options for fundraising and how the potential contract negotiations would take place following the Council's selection of the winning design.
 - b. This is a concept stage. There isn't a budget. Unique in that way. The purpose is to come up with a physical vision for the space, for the uses, for a signature place for San Anselmo.
 - c. As part of the competition - we've asked for each shortlist firm to suggest how they will phase the park if the funds aren't available in one fell swoop. (ie: earthwork and infrastructure, etc,) this is a cost-conscious process

- d. Dollar # 1 - foundationally laid down by the county and that amount is still being discussed. What are our bounds of execution
- e. The Competition Brief does not reflect supporting a \$20M project
- f. \$4M is what Brian has been telling people - for the whole project
- g. Competition brief will be up on the town website when it is finalized
- h. Check the qualifications on the Public Works site
- i. Our project is 1.1 acres vs 7 acres for Memorial Park plan (\$9M) = \$1.3M/acre (freshen up, ADA compliant, fixes, bocce court, shifting)

8. Adjournment: 7:15pm

9. Next meeting April 22, 2019